



welcome to hampton inn by Hilton, Sydney

September 6, 2024









**Canadian Coast Guard College
 60th Anniversary Homecoming Weekend**
 c/o: Cindy MacArthur

Dear Cindy,

I am delighted that you have given our hotel the Hampton Inn by Hilton, Sydney the opportunity to submit a proposal for the Canadian Coast Guard College 60th Anniversary celebrations in September 2025.

It is our top priority to assist you with exceeding the individual needs of each of your guests. We know our hotel will be a perfect fit for your travelers, especially with the convenience of the Membertou Trade and Convention Centre attached via pedway.

Based on your needs, I'm excited to share the following aspects of our property to make your guests' stays comfortable and a "home away from home."

-  Free hot breakfast offered daily, allowing your guests to start their day off right without an additional charge.
-  Free high-speed and Wireless Internet access in the lobby and all guestrooms, allowing your guests to easily stay connected while at our hotel.
-  Exercise facilities, mineral pool and 90' waterslide
-  Guest laundry facilities
-  Ample free parking
-  The Perfect Mix Lobby provides a warm and inviting place to meet for breakfast or just to catch up with friends between events.
-  Convenient access, via pedway; to the Membertou Trade & Convention Centre and to Kiju's Restaurant.
-  Guests have the option to earn HHonors points.

We are pleased to offer a special rate of \$229 per night for our Standard Double Queen Guest rooms for the duration of your stay with us.

This is our way of saying that we love having you here! I have outlined your room block and corresponding rates below:

arrival	09/03/2025	departure	09/08/2025
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Sleeping Rooms:

room type	Rate	Wed 09/03	thurs 09/04	fri 09/05	sat 09/06	Sun 09/07
standard, double queens	\$229	20	20	20	20	20

Contract Details:

Method of Reservation	Individual reservation inquiries.
Cut-Off Date	Guestrooms will be held until 5:00pm Atlantic Time on August 7 th , 2025. Guestrooms not confirmed at that time will be released and space will be subject to availability.
Billing Instructions	Each guest is responsible for own charges, unless indicated by the organizing committee. A major credit card must be provided at time of reservation and check in.
Cancellation Policy	To avoid a cancellation fee of the first night's room and tax; notice must be received twenty-four hours in advance of arrival date.
Special Requests	Special requests such as cots, adjoining rooms, room placement etc... will be subject to availability.

A tentative block has been made for your upcoming group travel. If this meets your approval, please sign the area indicated below and return via email or fax if you agree to the terms & conditions of this contract

Again, thank you for considering our hotel and please let us know if there is anything special we can do to make the stays for your guests the most enjoyable as they can be!

Thank you,

Stacey Neville

Client Services Manager
Stacey.neville@hilton.com
902.564.6555

client signature and date